YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution   GOVERNMENT COLLEGE BALRAMPUR

- Name of the Head of the institution   Mr. NAND KUMAR DEWANGAN

- Designation   ASSISTANT PROFESSOR

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   07831273022

- Mobile no   9977920198

- Registered e-mail   gncbalrampur@gmail.com

- Alternate e-mail   kumarnd99@gmail.com

- Address   Semali,Ramanujganj Road

- City/Town   Balrampur

- State/UT   Chhattisgarh

- Pin Code   497119

2.Institutional status

- Affiliated /Constituent   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University   **Sant Gahira Guru Vishwavidyalaya Sarguja**

- Name of the IQAC Coordinator   **Dr. UMESH KUMAR PANDEY**

- Phone No.   **07831273022**

- Alternate phone No.   **6263577940**

- Mobile   **8120975244**

- IQAC e-mail address   **umeshsumitraraj@gmail.com**

- Alternate Email address   **hindivibhagonline@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)   http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES

4.Whether Academic Calendar prepared during the year?   **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Academic%20Calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.88**	**2021**	**08/04/2021**	**07/04/2026**

6.Date of Establishment of IQAC   **16/09/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Government College Balrampur	**State government AID**	**State government**	**2020-22**	**500000**

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   View File

9.No. of IQAC meetings held during the year   `5`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **`Yes`**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **`No`**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Accreditation of institution by NAAC in April 2021.`

`For the benefit of students the IQAC has organized seminar and workshop.`

`Enhancement of ICT infrastructure.`

`Purchase of books of different title including competitive books.`

`Professional development of teaching and Non-teaching staff.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Adoption of blended mode of teaching	With the installation of ICT in classroom the institution achieved the target
Faculty are encouraged to do academic work e.g publication of research paper/book chapter/Project Writing etc	Partially achieved
Organization of Extension activities e.g. AIDS awareness, Hepatitis, National Deworming Day, sports events etc	Achieved
Hostel for Boys and Girls	From the state Government the fund received for construction of 100 bed each hostel for Boys and Girls. The construction will be start soon after completing legal formalities.
Residential facility for Faculty.	Proposal are submitted to state Government.
Launching of Value added course	In pipeline

13.Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	GOVERNMENT COLLEGE BALRAMPUR
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• Designation	ASSISTANT PROFESSOR
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• Alternate e-mail	kumarnd99@gmail.com
• Address	Semali,Ramanujganj Road
• City/Town	Balrampur
• State/UT	Chhattisgarh
• Pin Code	497119
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• Location	Rural
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been uploaded on the institutional website?		
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No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	05/01/2022

15.Multidisciplinary / interdisciplinary

Our college offers courses that have been authorized and approved by both the university it is affiliated with(Sant Gahira Guru

University Ambikapur, Sarguja(C.G.)) and the Department of Higher Education in Chhattisgarh. This means that the college doesn't have the freedom or authority to create its own course structures or decide on the content of the courses. As a result, the college doesn't offer any courses that combine different subjects or disciplines, which are often referred to as multidisciplinary or interdisciplinary courses.

16.Academic bank of credits (ABC):

The college offers postgraduate programs in two courses, namely M.Sc. in Chemistry and M.A. in Hindi, both of which adhere to the Choice-Based Credit System (CBCS). The affiliated university keeps track of the academic credit scores of the students in these programs.

17.Skill development:

Our college doesn't offer any specialized courses designed for skill development of the people involved with the college. However, we do take steps to enhance ICT (Information and Communication Technology) skills by organizing annual ICT workshops. Additionally, various departments within the college initiate their own efforts to help students develop specific skills.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Students at our college have the choice to study Hindi literature at both the undergraduate and postgraduate levels. In the postgraduate program, they can select a specific paper titled "lok sahitya," which delves into the indigenous Hindi language and culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Each subject or program has predetermined goals and objectives, known as course outcomes and program outcomes. The entire teaching and learning process is designed to achieve these specific outcomes.

20.Distance education/online education:

The Pandit Sundarlal Sharma Open University, established as a study center in Govt. College Balrampur, offers various diploma and degree courses in the fields of science, arts, commerce, journalism, library science, yoga, and other subjects through distance education. Under the science stream, it offers a B.Sc in

biology and mathematics, as well as an M.Sc in mathematics. In the arts stream, it provides B.A and M.A programs in Hindi, English, sociology, history, education, mathematics, economics, and more. In the commerce stream, it offers B.Com and M.Com classes. Additionally, the university conducts classes in journalism, library science, computer applications, yoga science, DCA, PGDCA, PG diploma in yoga science, PG diploma in psychological guidance, PG diploma in marketing management, PG diploma in hotel management, PG diploma in tourism management, and a diploma in Chhattisgarhi language and literature, labor law, and labor welfare.

Extended Profile

1.Programme

1.1	89
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	916
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	783
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	275
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**14**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**15**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**12**
Total number of Classrooms and Seminar halls	
4.2	**48.13869**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**17**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the University's prescribed curriculum. Although each department takes care of the implementation of prescribed curricula. So Various steps have been taken by the college to ensure effective curriculum delivery through well-planned and documentation processes as follows:

- **An Annual academic calendar provided by the Department of Higher education Chhattisgarh prior to the commencement of the academic year.**
- **The course and workload of each department are allotted to concerned faculty on the basis of their competency, specialization, expertise and interest.**
- **The Time table committee prepares time table prior to the commencement of the academic session and accordingly, theory and practical classes are conducted keeping in mind of University semester/annual exam.**
- **Each faculty are making the lesson plan and maintaining the teaching diary each day of the covered syllabus in the class.**
- **Emphasis on the use of ICT and college library.**
- **Besides the classroom teaching the seminar, group assignments, workshops, unit tests, projects, and field trips are helpful for the effective delivery of the curriculum.**
- **Internal examinations like unit, quarterly, and midterm tests are conducted in tune with the academic calendar to check students' comprehension as outlined in the objective of the curriculum.**

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college affiliated with Sant Gahira University Sarguja, the academic calendar is prepared in line with the University academic calendar and the Department of Higher education, Chhattisgarh Academic calendar. The college academic calendar takes care of the weekly working days, government holidays, internal assessment dates, practical exam dates, Main exam dates, sports days, cultural days, alumni meetings etc. An approved calendar and class time table of is circulated among the staff and students and also uploaded on the college website and WhatsApp Groupsfor information and compliance. The Strategic Perspective Plans are prepared by

the committee in sync with the academic calendar. This plan takes care of curriculum plan, internship, communities' activities, NCC and NSS activities, and continuous Internal Evaluation strategies like tests, seminars, Presentation assignments, unit tests, Pre-University exams etc. The internal assessment test is generally scheduled in the first week of December and February for undergraduate classes and for post-graduate classes it is in December and April. The seminar is taken by students on a particular topic on the subject during the respective subject hour. The Internals are conducted, evaluated and marks are shown to students, Their attendance is recorded as a calendar of events.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	*View File*
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	*View File*

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	*View File*

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Core Courses – 1 B.A. 2 B.Com. 3 B.Sc. 4 M.A. Hindi 5 M.Sc. Chemistry. In order to integrate cross-cutting issues which address Gender, Environment and Sustainability, Human Values and Professional Ethics college has already some courses under its

offered program. The College does not run programs/courses on above specifically mentioned topics but within the syllabus of the undergraduate and postgraduate programs there are ample topics (Units) in the courses which addressed the above-mentioned topic e.g the undergraduate and postgraduate programs have a compulsory paper on environmental studies.,intellectual property, Human rights and environment basics. In the subject of Sociology, there is a plethora of material taught on the issues pertaining to gender equity, their status from past to present and ways and means of improvement. Besides this, we conduct different activities pertaining to gender issues, Environment and Sustainability, Human Values and Professional Ethics. Some photos and newspaper cuttings are available on the college website.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

376

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

916

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

609

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our classes occupy a wide mix of students from the hinterland mostly not proficient in English, different religions and different economic levels. Most of the enrolled students are fundamentally very weak. Thus the college takes special care to identify the advanced learner and slow learners through continuous internal examinations like unit tests, quarterly tests, and Midterm test are conducted. On the basis of the above test advanced learned and slow learners were identified. The advanced learner is made to solve more problems, expose to more depth of syllabus and for slow learner remedial classes are carried out for a better understanding of concepts and provides them with a conducive environment of learning. Advanced learners are provided with extra study material and tutorial sessions. Therefore a counselling session is organized by the faculty member before the commencement of programs to make the students well-informed regarding their strengths and weaknesses. When the classes begin first few lectures are organized to make them aware of the course outcome. The performance and progress of every student are monitored by the teacher during the class test and feedback is

provided. If needed syllabus revision and doubt-clearing classes are organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
916	**14**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Faculty member of the college following methods for learning:-

Assignments:- Students are assigned course-related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.

Classroom Presentation: - Before the submission of assignments students are asked to present their material in front of fellow students and share what they have learned from it. In this process, they are taking the other questions as a result of the understanding of the topic going to the deep root.

Quizzing and Debates:- Time to time debates, quizzes, and seminars are held on relevant topics which are helpful for the round development of students.

Engaging students in community-based activities and service: -With the help of NSS and NCC volunteers college conducts the communities activities and various awareness programs like AIDS, Traffic Awareness, environment, De-addiction etc. are conducted in the villages. So they get the chance to learn how valuable and fulfilling it can be to give back to others.

Guest Lectures, Seminars and Workshops:-As part of the academic development, the college arranges guest lectures on core subjects and career-oriented lectures.

Leadership skill:- Students are nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries of various councils of the college.

File Description	Documents
Upload any additional information	[View File]
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The COVID-19 pandemic teaches us to learn and master the latest technology for the future ready. Thus teachers use the blended mode of learning by combining technology and traditional method of teaching-learning. The college teachers use the following ICT tool for teaching-learning process:-

1. **Online classes through Zoom, Google meet and Google classroom.**
2. **Projector- Each classroom is equipped with a projector.**
3. **Desktop and Laptops**
4. **Smart Board: One smart Board is installed in one classroom.**
5. **Conference Room- It is digitally equipped with mike, Computer system and Projector.**
6. **Use of MOOC platforms: NPTEL, SWaYAM, ePG Pathshala etc.**
7. **Powerpoint presentation by using LCD and Projector.**
8. **Using the Digital Library (Inflibnet), online search engine and various open educational resources for teaching learning purposes.**
9. **Expert connects: Seminars and conference rooms are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.**
10. **Online Quiz: Faculties prepare the online quiz for students after completion ofthe paper with the help of Google forms.**

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

49

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For internal assessment, the college takes class tests, unit tests, quarterly tests and Mid-term tests of the students. The programme schedule of these internal valuation tests is designed by the Higher Education Department of the state and affiliated universities. All the departments accordingly conduct all these tests as in PG programme each paper/course carries 30 marks for internal assessment and the rest 70 marks by semester exam which is conducted by the university. For UG programme the college teachers conduct the Unit test and Pre University exam for the students. The method of internal assessment is communicated to students by faculty members to students. If students are unsatisfied with the marks secured by them then they can discuss with faculty and can plead for rechecking, and revaluation and can get photocopies of answer books. However, In addition to this, the departments organize departmental seminars workshops and paper presentation activities to assess the student's attainment and progression. Students are made aware of their progress. Their

weaknesses are pointed out. Suggestions are given by faculty members on how to improve their performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggcg.in/public/home/welcome

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The annual and semester exam-related grievances come under the jurisdiction of the university. But the college takes the following measures to resolve grievances transparently and fairly. The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably. Materials of cheating are confiscated and their records are maintained. The students are given the opportunity to clarify their stand. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within the time limit. There is a provision for the revaluation of the answer sheets. Those students who are not satisfied with the marks given can apply for revaluation. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets evaluated on their own and find out the actual position. If the internal grievances related to class tests/unit tests, presentations, assignments, practical and project work etc are resolved by the grievance committee in consultation with respective faculty members.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggcg.in/public/home/welcome

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has adopted the following means to communicate the programme and course outcome to students, parents, teachers and different stakeholders. For freshers (new entrants) the programme

and course objective is communicated through the website and prospectus at the time of admission. Programme-specific and course-specific outcomes are displayed on the website. The teacher also introduces the students to the specific areas in which they are going to gain knowledge. The teachers of every department instruct the student in the classroom about programmes and course outcomes, and what they are supposed to obtain. If any doubt still remains then it is clarified by teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has adopted the following methods to evaluate the program outcomes

The college analyzes all the academic results and displayed them on the website. As a result, all stakeholders are able to know the program outcome and possible improvements are made.

- The college uses class/unit tests and semester/annual examination methods to measure the attainment of program-specific, course outcomes. Unit tests, monthly tests, quarterly, half-yearly and pre-final examinations are taken according to the schedule set by the university/department of higher education. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers. They are suggested how can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally, the year-end examination conducted by the affiliating university reflects the attainment gained by the students.
- Alumni meeting is organized from time to time to discuss the academic improvement and progress of students and therefore keep a track record of program outcome and accomplishment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

275

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. **Herbal Garden The institution has created a herbal garden to create an eco-system in the college. Campus students,**

teaching staff and non-teaching staff have planted some herbal plants in a selected area in the college campus. Tulsi (Holy Basil), Bel, sadabahar, sankhapushi, awala, allovera, Bryophlam, Sandal, Aloes, Indian Gooseberry, Emblic Myrobalan, Indian Gum Arabic, Indian Pennywort, Liquorice have been planted. These herbal plants are useful in headaches, cough, kidney problems, indigestion, sugar and BP abnormality. These herbs are easy to grow, look good, taste and smell amazing and many of them are magnets for bees and butterflies. Some herbs are used to neutralize the acid produced by the stomach. They serve as antacids. The healthy gastric acid needed for proper digestion is retained by such herbs. Certain medicinal herbs have disinfectant property, which destroys disease-causing germs. They also inhibit the growth of pathogenic microbes that cause communicable diseases. All planted plants are taken care of by students, teaching staff and non-teaching staff of the college. When developed, this garden will prove medically beneficial to the needy of the locality.

2. **Skill Development:** The College has endeavoured towards their students to inculcate skills along with degree courses like a soft skills, legal literacy, financial literacy and value-added courses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has been conducting multiple Extension activities in nearby localities and the college. The NSS and NCC spread awareness about the environment, pollution, waste management, water conservation and health and hygiene etc. As a result, local people gain knowledge about different causes, consequences, and solutions to environmental problems. Thus local people committed to increasing the forest cover area. In this context, the college inculcates social responsibilities and citizenship roles among the students by providing a platform to participate in extension activities to sensitize them to a range of issues around them including environmental degradation, domestic violence, addiction, Traffic awareness etc. Hence engaging students in the community-based activities is priorities of the college. Therefore following major activities carried out in the college

- **Waste management and water conservation awareness program are initiated.**
- **Extend a helping hand in COVID-19 pandemic an awareness campaign, mask distribution and work as a volunteer.**
- **Not to use plastic campaign launched.**
- **In the context of health and hygiene AIDS awareness, vaccination, de-addiction, malnutrition etc drive are launched.**
- **Every year planting of saplings is conducted.**
- **The college students carried out the SVEEP activities**

.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	*View File*
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

`1`

File Description	Documents
Reports of the event organized	*View File*
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	*View File*

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

`120`

File Description	Documents
Report of the event	*View File*
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	*View File*

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Thus college has adequate classrooms and laboratories for the existing programme. To full fill the demand of increasing student strength the college has always taken proactive steps to provide

various facilities to develop the infrastructure in the campus in terms of classrooms with smart boards, green boards, library, Science laboratories, computer facility, Canteen facility, sports facilities, Clean drinking water, Parking facility, Separate Washroom, CCTV's Surveillance, extra and co-curricular activities, and other facilities for its pupil. Some of the classrooms are equipped with ICT tools. The science laboratory such as Physics, Chemistry, Botany, Zoology and Computer science lab has almost adequate instruments and consumable items as per the curriculum need. The computer lab is well equipped with more than 15 computers to cater for the needs of students. The college has a partially automated (Circulation module) library with an N-List subscription for the students and teachers. The entire college area is under CCTV surveillance. The College has in total of 13 Classrooms (two classrooms have a projector), 5-Laboratories, a rich library, 5- Office and Departmental rooms and 1-Girls common room, Separate Lavatory for Boys and Girls.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a commitment to all round personality development of students besides education. The college has infrastructure for physical fitness, extra-curricular interests and mental well-being. The indoor games facilities include Table tennis, Caroms, Chess, and Gym equipment etc available for boys and girls. The facilities available in the college for outdoor games include cricket, football, courts badminton, volleyball and kho-kho, sprint etc. The college has substantial equipment for athletics. It is proud of our college that many students have represented the college at the state level, inter-university level and national level tournaments. The college has a stage where cultural programs Fashion show etc is organized to allow students to express their inherent creativity. The NCC and NSS wing of the college sensitize the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. These wings propagate the government scheme e.g. Swachha Bharat Abhiyan, SVEEP plan, AIDS awareness campaign, tree plantation, blood donation(Under Red cross Society), etc through

cultural activities on various occasions. From time to time college has been inviting experts related to different walk of life to sensitize the students on legal literacy, financial literacy, Domestic Violence etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

114.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Partially automated (Circulation Module)

The library of the college has a valuable collection of more than seven thousand books of diverse subject which catering the needs of students and teachers of different courses. In addition to the books, it has also subscribed to several valuable magazines and competitive books to cater for the needs of the visitors to the library and students preparing for competitive exams. The library is partially automated and it has N-List subscription. It uses the KOHA software to keep track of access to the books, issues and updating of stock. The library has a reading space and an e-surfing centre which is open to students and staff.

Name of the ILMS software- KOHA

Nature of automation – Partially automated

Version: UBUNTU-12.04

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the `D. Any 1 of the above` **following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.37958

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.277

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a broadband connection of 24 mbps from BSNL (Bharat Sanchar Nigam Limited) strengthening the teaching and learning process. The campus is partially Wi-Fi enabled. Teachers and students can access Wi-Fi facilities on the campus to get the additional information and research-related queries. The computer lab is equipped with the required number of desktop computers with the required software. All classrooms have overhead projectors and one movable projector is available to provide effective teaching for the students. Some Faculty members use PowerPoint presentations in some special lectures to enhance the learning experience. To facilitate office work Photocopy machine, Printer with a scanner in an adequate number are available in the office. The college campus is under CCTV surveillance to ensure the safety and security of its stakeholders. Students are encouraged to use IT infrastructure, and online study resources for broadened their knowledge horizon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	View File
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

960663

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of infrastructure, facilities and equipment is taken care of by the college administration. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed the office for repair or replacement. The sports facilities are utilized by students under the guidance of a sports officer. The college has taken care of health and hygiene by providing safe drinking water, a clean and green campus and regular cleaning of washrooms. For use of library facilities, at the beginning of the academic year, each student is issued a library card after collecting their details. Two books can be issued per month on each library card per student. If he/she fails to return the borrowed books in good condition then the penalty is levied according to the rule. Similarly, teachers are allowed to take books after entering into the teacher's register. The lab facilities are open to science students. The committee takes care of the various academic, cultural, library NCC, NSS etc activities. The information regarding scholarships, sports, NCC, NSS admission, reservation policy etc are displayed on the notice board and uploaded on the college website from time to time. Thus all the physical infrastructure like academics, sports, libraries, electricity and water supply etc are regularly maintained whenever the need arises.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

211

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council. As per the guidelines laid down by the state higher education department every year student council is constituted through election or nomination as the case may be. The council look after the academic and extracurricular needs of the student. The major events that the council organizes are the college freshers, the Sports carnival and the annual college fest (Lokrang). Besides that, the council organizes various seminars, community activities, and awareness programspertaining to student personality development, environmental awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council be it class teaching, academic activities, cultural activities, sports, or environmental issue work hard and coordinate with the various officers in charge of the committees of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association that came into existence in this college on 12.09.2017 and provided a free membership to the students in order to motivate them to active participation in the Association. The alumni association started functioning and get registered on 08.10.2021. The college seeks alumni participation in the development of the institution to its best. Healthy relation between the staff and the alumni is the main course to attract them towards the college. The institute maintains a cosy relationship with the ex-students, their parents, community. In order to increase the member of the association the college has created a page for the alumni in social networking facilities like Facebook, and Twitter and alumni are actively networking using the Whats App facility and social media sites. In the present scenario, there is no monetary contribution by the college alumni

but they are willing to contribute the valuable experience and expertise of the alumni is shared with the current students of the university. Hopefully, the association would play a significant role in uplifting the college's quality.

The alumni meets are organized once a year. Alumni visit the institution at their convenience throughout the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college administration took decisions in such a way that the vision and mission of the college realized.

- The College building comprises an office, classroom, laboratory and open stage area.
- Until 2016-17 we are offering only undergraduate programmes B.A., B.Sc. and B.Com. But from the academic year 2017-18 College is offering postgraduate programmes in M.A. Hindi and M.Sc. Chemistry. In the academic year 2019-20 Hindi Department of college was recognized as a research Centre where 3 PhD students of Hindi are enrolled.
- The college library every year adding more books and it gets partially automated.
- The college has facilities like a Cycle stand, a Platform around tree, a bus stop, a Solar Panel of 05 KWP SPV power plant, a water RO, functional canteen for students and teachers and many more things are in the pipeline.
- All the classes have green board and projector.

- **To enhance the security of the college, the college is under CCTV surveillance.**
- **Every academic year college organizes sports and cultural fest.**
- **For the holistic development of students NSS and NCC units are in function.**
- **The college has a dedicated qualified faculty team that serves the regional youth by providing higher education and enabling them for job markets.**
- **Hostel for boys and girls.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Being a government college it is controlled by the Department of Higher education Chhattisgarh. The primary issue like finance, infrastructure and transfer-posting, sectioned of new posts, and the Department of Higher education handles the commencement of new courses or programmes. However, supervision of academic, co-curricular and extra-curricular activity carried out by the Principal with the help of the different committees. Moreover, operational autonomy is provided to the individual departments. The departments decide on the workload, lecture schedule, field trips and educational tours, books to be purchased for the library and procurement of departmental items. The various committees are made in charge of the implementation of action plans. The progress is monitored and corrective measures are taken. The different committee of the college and the IQAC includes members from the teaching staff, non-teaching staff and students. Every stakeholder of the college teaching, non-teaching staff, students and representative participates in decision-making. In staff council meeting every participating member is free to express his opinion.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college, from its inception following Perspective/Strategic plan it has:

- **To open PG courses in Botany, Political Science and UG courses in Geography and economics and a research centre in Chemistry subject.**
- **In the near future introduction of some more professional programs e.g Law, Biotechnology, Geology, Food technology and certificate/Diploma programs in Foreign Language courses (German, French) etc.**
- **To equip all the classes with ICT facilities and establishment of smart classrooms.**
- **Establishment of a fully automated library.**
- **To develop a fully Wi-Fi campus with advanced computer laboratories for students and faculty.**
- **Extension of the existing main building to start more UG and PG courses in future leading to an autonomous PG College. Currently, we are running a shortage of classrooms.**
- **Construction of seminar Hall, Boys and Girls Hostel and Flats for teaching and non-teaching staff.**
- **Upgradation of science laboratories and establishment of the language lab.**
- **To inculcate proper skills so that students get easily placed or become entrepreneurs.**
- **To make well-developed counselling cells, Placement cells and career guidance cells.**
- **Establishment of Incubation centre.**
- **To sensitize the students towards the environment, sanitation, wildlife and water conservation.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. ORGANOGRAM OF THE INSTITUTION PRINCIPAL, ACADEMIC STAFF, ADMINISTRATIVE STAFF, TECHNICAL STAFF, FACULTY HEAD, DATA ENTRY OPERATOR, ASSISTANT PROFESSOR, ASSISTANT GRADE -1, LAB TECHNICIAN, ASSISTANT GRADE -2 ,LAB ATTENDANT, OFFICE ASSISTANT
2. The principal of the college at the apex is entrusted with overall charge of the college like financial transactions (functioning as Drawing Disbursing officer), administrative, academic activities etc. The principal is assisted by Heads/coordinators of various departments, librarians, office staff and janbhagidhari-funded staff.
3. Recruitment Procedure: - Recruitment of teaching and non-teaching staff is done by the government through PSC and vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. Moreover, recruitment of janbhagidari staff is carried out by Janbhagidari samiti.
4. Promotion:- There is a promotional procedure determined by the government
5. Service Rule: The service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants Commission) and theChhattisgarh government.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has the following welfare measures for teaching and Non -teaching staff as per the Chhattisgarh government rules:

1. **There is a family benefit scheme for regular employees of the college in case of an accident or demise of the employee holding the post.**
2. **The Group insurance Scheme (GIS), CGGPF, GPF and NPS are for all employee who falls under its eligibility criteria.**
3. **Its employee can avail of the facility of partial withdrawal from their GPF accounts in case of urgent family needs like marriage purpose, education of children, construction of the house and medical emergencies.**
4. **There is medical reimbursement facility for its staff.**
5. **There is a festival advance scheme and grain advance scheme and washing allowance scheme for class fourth non-teaching staff.**
6. **Class fourth employee of the college getting clothing allowances.**
7. **Child care leave for female employees having children up to the age of 18 years.**
8. **A canteen facility is available inside the campus forthe refreshment of the students and staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops

and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the regular teaching and non-teaching staff have to fill up and submit his/her C.R. (Confidential Report) every year. ThePrincipalscrutinizes the details of C.R., marks his opinion and submits it to the Commissioner, Department of higher education(DHE)for further action. Moreover teaching staff of the college fills annually the prescribed API proforma which catches all the activities by the teacher and is also submitted to the Commissioner, DHE for performance appraisal. This proforma asks questions like the number of publications in research papers, books, seminars, conferences, number of teaching hours and related activities. Apart from that it is also expected for teachers to involve in the governance of the college to look after the examination-related duty, various committees, and co-curricular and extra-curricular activities as a convener. Teacher performance is also evaluated on the basis of their class result. On and off teachers also engaged in government-assigned activities like election duty, social awareness campaigns etc. All work should be filled up in API proforma what the teacher has done so far.

Annual feedback is collected from the students by IQAC committee of the college regarding the performance and conducts of the teacher. Their feedback is analyzed and appropriate action is taken.

01-04-2024 01:24:09

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

On the financial matter, the college is subservient to the rules of the government. The college only conducts external audits. A financial audit is mandatory and an account of the college wasaudited by the Account General of Chhattisgarh since the inception of the college i.e. period 08/2008 to 11/2018 on dated 13.03.2019. The account of Janbhagidari samiti (the corpus of money collected from every student who gets enrolled in the college) is audited annually by the chartered account. Janbhagidari Account Period from 01.07.2015-30.06.2018 audited by Chartered account dated 25.09.2018.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.54

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of receipts/funding for the institution are as follows:

- **Allotment from the state government.**
- **Development fees collected from the students (Janbhagidari fund).**

The allotment from the state government comprises salaries for staff and the development of college infrastructure (and other expenses) under a specific head for which purpose they are granted. In addition to this, there is a corpus of funds collected from the students who get admission to the college. This fund is also known as the Janbhagidari fund. This amount has been used for the miscellaneous needs of the college like strengthening of the science laboratory, Infrastructure for smart classes, library development, installation of Fire extinguishers and CCTV cameras, purchase of laptops, maintenance of washroom etc. Moreover, the college has a shortage of staff, therefore, the hiring of staff is done by janbhagidari samiti and their salary is provided by janbhagidari fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established on 16.09.2017. The cell has the

responsibility to monitor all activities going in the college. However, since the inception of the college, its various committees have been working for the quality enhancement of the college. These committees have been looking at various facets of the college viz. academic, extra-curricular, administrative, extension services and financial aspects under the guidance of IQAC. So IQAC's following Initiatives are taken:

- Monitoring quality of the institutional processes.
- Implementing quality initiatives, including ICT facilities to improve the quality of teaching-learning.
- With full spirit implementing quality measures in line with the Vision and Mission of the institution.
- Regularly collects feedback from students for understanding their needs and improve the facility for better student-centric learning.
- The IQAC keeps in touch with all committees and monitors their functioning

File Description	Documents
Paste link for additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell comprises faculty members of different departments, students and respected citizens of this locality. The following examples of the college adopted to facilitate the teaching-learning process:

1. Use of technology along with conventional teaching.
2. Emphasis on fundamentals
3. Strengthen the infrastructure
4. Vibrant NCC and NSS Unit.
5. College recorded an increasing number of students year by year

1. Most students have tribal backgrounds and a significant number of parents are illiterate. Thus bringing them to mainstream only good education is the way. Thus the IQAC instruct the faculty

member to encourage the students to use technology, an online study platform for their learning and competitive exam preparation.

2. Those students enrolled in this college have poor schooling. They have less command over English and subject fundamentals. In order to understand the class lecture they will have to know some basics. So on the recommendations of IQAC the faculty member provides the remedial class to students to build their fundamentals and understand the lecture at ease.

3. Expansion of infrastructure like Hostel for Boys and Girls, smart board, rich library, ICT enabled classroom, state of the art laboratory, Wi-Fi campus, and computers. Emphasis on renewal energy.

File Description	Documents
Paste link for additional information	http://www.govtcollegebalrampur.ac.in/index.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the basic concern of the college. Being a co-educational institute it has been following steps taken to strengthen gender-related affairs:

1. Safety and Security: The college has a high priority to provide safety and security to students and staff. In order to feel safe, the College constitute Anti-ragging committees, Committee against Sexual Harassment, and a Disciplinary committee to look gender related affairs and organize awareness program related to gender equality like woman empowerment and their problem and solution. Moreover, the college provides the girls common room, separate washrooms etc. The College has installed CC (Close Circuit) cameras at different places inside the campus to supervise the activities going inside the campus.

2. Counselling: The College has Counseling Committee and a woman empowerment committee. These committees provide counselling to students in the college. By organizing different gender-related programmes the students become more gender sensitive. Apart from gender issues if any other type of counselling needed for students such as career-related, study-related, personal problem etc are provided by a faculty member

3. Common Room Facilities: There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, and eat.

File Description	Documents
Annual gender sensitization action plan	http://www.govtcollegebalrampur.ac.in/Content/80_152_7.1.1%20-%201.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegebalrampur.ac.in/Content/81_152_7.1.1%20-%202.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The greenery committee takes care of cleanliness and waste disposal. For solid waste disposal, many awareness and cleanliness drives have been carried out by NCC volunteers and NCC cadets on the campus and outside the campus like Hospitals, nearby villages and tourist places like Tatapani. All the college stakeholders get sensitized/trained regarding wet and dry waste. The college has provided a separate container(Green and Blue) for wet waste and dry waste. When the container gets filled the vermicompost was made from wet waste and utilized for plant and plantation drives.

Liquid waste management: The wastewater from ROs, and toilets are drained to the septic tank. The Liquid waste from the laboratory is collected in a container.

E-waste management-There is no system of e-waste management in the college. In fact e-waste produced by our college is nearly nil.

Biomedical Waste Management: This College does not generate Biomedical waste management.

Waste recycling system: We do not have a waste recycling system although the college makes the vermicompost based Biofertilizer

Hazardous chemicals and radioactive waste Management: Disposable chemicals from chemistry labs are stored in containers and handover to Municipal Corporation and the college does not generate radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To make students morally responsible with integrity, the colleges conducted numerous activities to promote tolerance and harmony towards cultural, regional, linguistic and socioeconomic issues. To develop a secular outlook, unity and belonging to the college among the staff and faculty, commemorative days are celebrated on the campus The college and its student staff celebrated the Fresher's party, teacher's day, farewell program, Sarswati pooja, Republic /Independence Day, Annual cultural and Sports fest, rally, oath, Plantation, Constitution day and remembering our beloved freedom fighter etc. Motivational lectures of eminent persons in their field are conducted for the holistic development of students and to make them responsible citizens of India. Following the constitution preamble, the college took every step to inculcate national values, communal harmony and national integration. Besides curricular and cultural activities, the college strengthens its infrastructure like a hostel, sports etc for the physical and comradeship development of students. Thus college provides an environment for cultural, regional, linguistic, and socioeconomic tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes several programs from time to time to inculcate constitutional obligations, values, rights, duties and responsibilities. In this regard, College undergraduate programme has a compulsory paper on Environment Science and Post Graduate program has constitutionalism and Indian political system, Environment and Forest laws, Intellectual property, Human Rights and Environment Basics, Tribal studies, and Green Chemistry. So students are well-informed about the environment, climate change and nature. Besides this, The College celebrates Independence and Republic day every year with students and staff and citizens of the local area. The day reminded the importance of freedom and the constitution. On this day Parade and a patriotic song sung by NCC cadets and others to inspire and showcase the love for the motherland. Besides this surgical strike day, NCC day, and cleaning campaigning are organized by NCC cadets.NSS volunteers organized various drives in villages like Deaddication, cleaninessRoad safety awareness, SVEEP program, Institutional Treatment etc. Moreover, the college organizes a Blood donation camps, the Plantation of plant saplings and commemorates freedom fighters and great personalities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.govtcollegebalrampur.ac.in/Content/82_152_7.1.9%20Upload.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	*View File*
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response:

Annually the College has organized activities relating to national festivals, birth/death anniversaries of great Indian personalities and students actively participated in Essay competitions, painting, rangoli, debates, quizzes etc based on their respective personalities. Some program related to the above as follows:

1. **Sadbhaavana Diwas (Late Rajiv Gandhi)**
2. **Teachers Day (Dr. Sarvepalli Radhakrishnan)**
3. **Gandhi Jayanti**
4. **Rashtriya Ekta Diwas (Sardar Vallabhbhai Patel)**
5. **Children Day (Pandit Jawahar Lal Nehru)**
6. **Constitution Day (Dr. Bhimrao Ranji ambedkar)**
7. **NationalYouth Day (Swami Vivekananda)**
8. **National energy Conservation Days**
9. **Hindi Day**
10. **Word Environment Day**
11. **Earth Day**
12. **Republic Day**
13. **Independence Day**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	*View File*
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The practice I: Planting of sapling

The college is located in Balrampur(C.G.). The hilly terrains of the Vindhyan range and Chhotanagpur plateau extended to a large part of the District. Once upon time, this hilly district has a thick forest area but now day's forest-covered area is dwindling. In order to increase forest cover area by sensitizing students and beautifying our surroundings. This practice benefits the large mass of living begins. The College staff and students plant the sampling in college premises annually during the rainy season. We are not only planting the sampling but taking care of them till they become independent.

Practices II: Health and Hygiene

Most students of this college belong to tribal families and belief in witchcraft, enchantment and illiterate. The students prima facie appear to be suffering from malnutrition and anaemic. The youth Red Cross society organizes health care programmes for the staff and students of the college. The college invited medical professionals from district hospitals to the college for free medical checkups as well as free medicines. Personal hygiene Dengue and Malaria awareness, HIV/AIDS Programme. Moreover, this district comes under malaria and Sickle cell prone regions.

File Description	Documents
Best practices in the Institutional website	http://www.govtcollegebalrampur.ac.in/Content/83_152_7.2.1%20Best%20Practice.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is motivated by the motto " SARVESHAM SHREYASE VIDYA " which means (Knowledge is Supreme)." "To provide quality higher education catering to the needs of society, on par with changing global trends". To realize the vision and mission of the college

we are committed to providing quality education in this tribal region in diverse immerging fields and giving an appropriate platform for co-curricular and extracurricular activities. As the college strives for the opening of the new programs, this front department of higher education (DHE) allow offering PG program in Hindi and Chemistry subject and courses in History and Computer Sciences. The college administration lies in the hand of Principle but with the help of various committees/cell administrations taking the decision welfare of students and society. The college administration work enough for the infrastructure expansion despite the insufficient fund allocated by DHE. District administration helped the hand on and off for infrastructure expansion with the construction of a cycle stand, canteen, platform around trees, water RO, and flattening of terrain. Every year our library keeps add more books and now it become partially automated. Soon we will achieve full digitization of our library

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the University's prescribed curriculum. Although each department takes care of the implementation of prescribed curricula. So Various steps have been taken by the college to ensure effective curriculum delivery through well-planned and documentation processes as follows:

- An Annual academic calendar provided by the Department of Higher education Chhattisgarh prior to the commencement of the academic year.
- The course and workload of each department are allotted to concerned faculty on the basis of their competency, specialization, expertise and interest.
- The Time table committee prepares time table prior to the commencement of the academic session and accordingly, theory and practical classes are conducted keeping in mind of University semester/annual exam.
- Each faculty are making the lesson plan and maintaining the teaching diary each day of the covered syllabus in the class.
- Emphasis on the use of ICT and college library.
- Besides the classroom teaching the seminar, group assignments, workshops, unit tests, projects, and field trips are helpful for the effective delivery of the curriculum.
- Internal examinations like unit, quarterly, and midterm tests are conducted in tune with the academic calendar to check students' comprehension as outlined in the objective of the curriculum.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Academic%20Calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college affiliated with Sant Gahira University Sarguja, the academic calendar is prepared in line with the University academic calendar and the Department of Higher education, Chhattisgarh Academic calendar. The college academic calendar takes care of the weekly working days, government holidays, internal assessment dates, practical exam dates, Main exam dates, sports days, cultural days, alumni meetings etc. An approved calendar and class time table of is circulated among the staff and students and also uploaded on the college website and WhatsApp Groupsfor information and compliance. The Strategic Perspective Plans are prepared by the committee in sync with the academic calendar. This plan takes care of curriculum plan, internship, communities' activities, NCC and NSS activities, and continuous Internal Evaluation strategies like tests, seminars, Presentation assignments, unit tests, Pre-University exams etc. The internal assessment test is generally scheduled in the first week of December and February for undergraduate classes and for post-graduate classes it is in December and April. The seminar is taken by students on a particular topic on the subject during the respective subject hour. The Internals are conducted, evaluated and marks are shown to students, Their attendance is recorded as a calendar of events.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Academic%20Calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation	C. Any 2 of the above

process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Core Courses – 1 B.A. 2 B.Com. 3 B.Sc. 4 M.A. Hindi 5 M.Sc. Chemistry. In order to integrate cross-cutting issues which address Gender, Environment and Sustainability, Human Values and Professional Ethics college has already some courses under its offered program. The College does not run programs/courses on above specifically mentioned topics but within the syllabus of the undergraduate and postgraduate programs there are ample topics (Units) in the courses which addressed the above-mentioned topic e.g the undergraduate and postgraduate programs have a compulsory paper on environmental studies.,intellectual property, Human rights and environment basics. In the subject of Sociology, there is a plethora of material taught on the issues pertaining to gender equity, their status from past to present and ways and means of improvement. Besides this, we conduct different activities pertaining to gender issues, Environment and Sustainability, Human Values and Professional Ethics. Some photos and newspaper cuttings are available on the college website.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

376

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

916

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

609

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Our classes occupy a wide mix of students from the hinterland mostly not proficient in English, different religions and different economic levels. Most of the enrolled students are fundamentally very weak. Thus the college takes special care to identify the advanced learner and slow learners through continuous internal examinations like unit tests, quarterly tests, and Midterm test are conducted. On the basis of the above test advanced learned and slow learners were identified. The advanced learner is made to solve more problems, expose to more depth of syllabus and for slow learner remedial classes are carried out for a better understanding of concepts and provides them with a conducive environment of learning. Advanced learners are provided with extra study material and tutorial sessions. Therefore a counselling session is organized by the faculty member before the commencement of programs to make the students well-informed regarding their strengths and weaknesses. When the classes begin first few lectures are organized to make them aware of the course outcome. The performance and progress of every student are monitored by the teacher during the class test and feedback is provided. If needed syllabus revision and doubt-clearing classes are organized.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
916	14

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The Faculty member of the college following methods for learning:-

Assignments:- Students are assigned course-related topics to work on. This helps them to unearth various learning sources and cultivate analytical and reasoning capabilities.

Classroom Presentation: - Before the submission of assignments students are asked to present their material in front of fellow students and share what they have learned from it. In this process, they are taking the other questions as a result of the understanding of the topic going to the deep root.

Quizzing and Debates:- Time to time debates, quizzes, and seminars are held on relevant topics which are helpful for the round development of students.

Engaging students in community-based activities and service: -With the help of NSS and NCC volunteers college conducts the communities activities and various awareness programs like AIDS, Traffic Awareness, environment, De-addiction etc. are conducted in the villages. So they get the chance to learn how valuable and fulfilling it can be to give back to others.

Guest Lectures, Seminars and Workshops:-As part of the academic development, the college arranges guest lectures on core subjects and career-oriented lectures.

Leadership skill:- Students are nominated as Presidents, Vice-Presidents, Secretaries and Joint-Secretaries of various councils of the college.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The COVID-19 pandemic teaches us to learn and master the latest technology for the future ready. Thus teachers use the blended mode of learning by combining technology and traditional method of teaching-learning. The college teachers use the following ICT tool for teaching-learning process:-

1. **Online classes through Zoom, Google meet and Google classroom.**
2. **Projector- Each classroom is equipped with a projector.**
3. **Desktop and Laptops**
4. **Smart Board: One smart Board is installed in one classroom.**
5. **Conference Room- It is digitally equipped with mike, Computer system and Projector.**
6. **Use of MOOC platforms: NPTEL, SWaYAM, ePG Pathshala etc.**
7. **Powerpoint presentation by using LCD and Projector.**
8. **Using the Digital Library (Inflibnet), online search engine and various open educational resources for teaching learning purposes.**
9. **Expert connects: Seminars and conference rooms are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for students.**
10. **Online Quiz: Faculties prepare the online quiz for students after completion ofthe paper with the help of Google forms.**

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

14

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

49

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For internal assessment, the college takes class tests, unit tests, quarterly tests and Mid-term tests of the students. The programme schedule of these internal valuation tests is designed by the Higher Education Department of the state and affiliated universities. All the departments accordingly conduct all these tests as in PG programme each paper/course carries 30 marks for internal assessment and the rest 70 marks by semester exam which is conducted by the university. For UG programme the college teachers conduct the Unit test and Pre University exam for the students. The method of internal assessment is communicated to students by faculty members to students. If students are unsatisfied with the marks secured by them then they can discuss with faculty and can plead for rechecking, and revaluation and can get photocopies of answer books. However, In addition to this, the departments organize departmental seminars workshops and paper presentation activities to assess the student's attainment and progression. Students are made aware of their progress. Their weaknesses are

pointed out. Suggestions are given by faculty members on how to improve their performance.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggcg.in/public/home/welcome

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The annual and semester exam-related grievances come under the jurisdiction of the university. But the college takes the following measures to resolve grievances transparently and fairly. The students against whom U.F.M.(Unfair Mean) cases are registered in the final/semester examinations are dealt with justifiably. Materials of cheating are confiscated and their records are maintained. The students are given the opportunity to clarify their stand. The university constitutes a committee to look into the matter and appropriate measures are taken judicially, transparently and within the time limit. There is a provision for the revaluation of the answer sheets. Those students who are not satisfied with the marks given can apply for revaluation. If the students are not satisfied even with the revaluation, they can get the photocopies of their answer copies by depositing the stipulated fee and they can have their answer sheets evaluated on their own and find out the actual position. If the internal grievances related to class tests/unit tests, presentations, assignments, practical and project work etc are resolved by the grievance committee in consultation with respective faculty members.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sggcg.in/public/home/welcome

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has adopted the following means to communicate the programme and course outcome to students, parents, teachers and different stakeholders. For freshers (new entrants) the

programme and course objective is communicated through the website and prospectus at the time of admission. Programme-specific and course-specific outcomes are displayed on the website. The teacher also introduces the students to the specific areas in which they are going to gain knowledge. The teachers of every department instruct the student in the classroom about programmes and course outcomes, and what they are supposed to obtain. If any doubt still remains then it is clarified by teachers.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File]()

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has adopted the following methods to evaluate the program outcomes

The college analyzes all the academic results and displayed them on the website. As a result, all stakeholders are able to know the program outcome and possible improvements are made.

- The college uses class/unit tests and semester/annual examination methods to measure the attainment of program-specific, course outcomes. Unit tests, monthly tests, quarterly, half-yearly and pre-final examinations are taken according to the schedule set by the university/department of higher education. The answer books of these tests are shown to the students and they are made known of their shortcomings and irrelevant things in their answers. They are suggested how can improve their answers to any questions. The answer books of the students are valued and marks are given. Finally, the year-end examination conducted by the affiliating university reflects the attainment gained by the students.
- Alumni meeting is organized from time to time to discuss the academic improvement and progress of students and

therefore keep a track record of program outcome and accomplishment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

275

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Feedback

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. **Herbal Garden** The institution has created a herbal garden to create an eco-system in the college. Campus students, teaching staff and non-teaching staff have planted some herbal plants in a selected area in the college campus. Tulsi (Holy Basil), Bel, sadabahar, sankhapushi, awala, allovera, Bryophlam, Sandal, Aloes, Indian Gooseberry, Emblic Myrobalan, Indian Gum Arabic, Indian Pennywort, Liquorice have been planted. These herbal plants are useful in headaches, cough, kidney problems, indigestion, sugar and BP abnormality. These herbs are easy to grow, look good, taste and smell amazing and many of them are magnets for bees and butterflies. Some herbs are used to neutralize the acid produced by the stomach. They serve as antacids. The healthy gastric acid needed for proper digestion is retained by such herbs. Certain medicinal herbs have disinfectant property, which destroys disease-causing germs. They also inhibit the growth of pathogenic microbes that cause communicable diseases. All planted plants are taken care of by students, teaching staff and non-teaching staff of the college. When developed, this garden will prove medically beneficial to the needy of the locality.

2. **Skill Development:** The College has endeavoured towards their students to inculcate skills along with degree courses like a soft skills, legal literacy, financial literacy and value-added courses.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution has been conducting multiple Extension activities in nearby localities and the college. The NSS and NCC spread awareness about the environment, pollution, waste management, water conservation and health and hygiene etc. As a result, local people gain knowledge about different causes, consequences, and solutions to environmental problems. Thus local people committed to increasing the forest cover area. In this context, the college inculcates social responsibilities and citizenship roles among the students by providing a platform to participate in extension activities to sensitize them to a range of issues around them including environmental degradation, domestic violence, addiction, Traffic awareness etc. Hence engaging students in the community-based activities is priorities of the college. Therefore following major activities carried out in the college

- **Waste management and water conservation awareness program are initiated.**
- **Extend a helping hand in COVID-19 pandemic an awareness campaign, mask distribution and work as a volunteer.**
- **Not to use plastic campaign launched.**
- **In the context of health and hygiene AIDS awareness, vaccination, de-addiction, malnutrition etc drive are launched.**
- **Every year planting of saplings is conducted.**
- **The college students carried out the SVEEP activities**

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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

120

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Thus college has adequate classrooms and laboratories for the existing programme. To full fill the demand of increasing student strength the college has always taken proactive steps to provide various facilities to develop the infrastructure in the campus in terms of classrooms with smart boards, green boards, library, Science laboratories, computer facility, Canteen facility, sports facilities, Clean drinking water, Parking facility, Separate Washroom, CCTV's Surveillance, extra and co-curricular activities, and other facilities for its pupil. Some of the classrooms are equipped with ICT tools. The science laboratory such as Physics, Chemistry, Botany, Zoology and Computer science lab has almost adequate instruments and consumable items as per the curriculum need. The computer lab is well equipped with more than 15 computers to cater for the needs of students. The college has a partially automated (Circulation module) library with an N-List subscription for the students and teachers. The entire college area is under CCTV surveillance. The College has in total of 13 Classrooms (two classrooms have a projector), 5-Laboratories, a rich library, 5- Office and Departmental rooms and 1-Girls common room, Separate Lavatory for Boys and Girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute has a commitment to all round personality development of students besides education. The college has infrastructure for physical fitness, extra-curricular interests and mental well-being. The indoor games facilities include Table tennis, Caroms, Chess, and Gym equipment etc available for boys and girls. The facilities available in the college for outdoor games include cricket, football, courts badminton, volleyball and kho-kho, sprint etc. The college has substantial equipment for athletics. It is proud of our college that many students have represented the college at the state level, inter-university level and national level tournaments. The college has a stage where cultural programs Fashion show etc is organized to allow students to express their inherent creativity. The NCC and NSS wing of the college sensitize the students towards society, country, environment, unity, selfless service, disaster management, health and hygiene etc. These wings propagate the government scheme e.g. Swachha Bharat Abhiyan, SVEEP plan, AIDS awareness campaign, tree plantation, blood donation(Under Red cross Society), etc through cultural activities on various occasions. From time to time college has been inviting experts related to different walk of life to sensitize the students on legal literacy, financial literacy, Domestic Violence etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

114.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Partially automated (Circulation Module)

The library of the college has a valuable collection of more than seven thousand books of diverse subject which catering the needs of students and teachers of different courses. In addition to the books, it has also subscribed to several valuable magazines and competitive books to cater for the needs of the visitors to the library and students preparing for competitive exams. The library is partially automated and it has N-List subscription. It uses the KOHA software to keep track of access to the books, issues and updating of stock. The library has a reading space and an e-surfing centre which is open to students and staff.

Name of the ILMS software- KOHA

Nature of automation – Partially automated

Version: UBUNTU-12.04

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.37958

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

3.277

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a broadband connection of 24 mbps from BSNL (Bharat Sanchar Nigam Limited) strengthening the teaching and learning process. The campus is partially Wi-Fi enabled. Teachers and students can access Wi-Fi facilities on the campus to get the additional information and research-related queries. The computer lab is equipped with the required number of desktop computers with the required software. All classrooms have overhead projectors and one movable projector is available to provide effective teaching for the students. Some Faculty members use PowerPoint presentations in some special lectures to enhance the learning experience. To facilitate office work Photocopy machine, Printer with a scanner in an adequate number are available in the office. The college campus is under CCTV surveillance to ensure the safety and security of its stakeholders. Students are encouraged to use IT infrastructure, and online study resources for broadened their knowledge horizon.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

17

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

960663

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The maintenance of infrastructure, facilities and equipment is taken care of by the college administration. In case of any lab equipment/electric appliances not properly working then concerned department personnel informed the office for repair or replacement. The sports facilities are utilized by students under the guidance of a sports officer. The college has taken

care of health and hygiene by providing safe drinking water, a clean and green campus and regular cleaning of washrooms. For use of library facilities, at the beginning of the academic year, each student is issued a library card after collecting their details. Two books can be issued per month on each library card per student. If he/she fails to return the borrowed books in good condition then the penalty is levied according to the rule. Similarly, teachers are allowed to take books after entering into the teacher's register. The lab facilities are open to science students. The committee takes care of the various academic, cultural, library NCC, NSS etc activities. The information regarding scholarships, sports, NCC, NSS admission, reservation policy etc are displayed on the notice board and uploaded on the college website from time to time. Thus all the physical infrastructure like academics, sports, libraries, electricity and water supply etc are regularly maintained whenever the need arises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

211

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

10

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

44

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

07

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	<u>View File</u>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a student council. As per the guidelines laid down by the state higher education department every year student council is constituted through election or nomination as the case may be. The council look after the academic and extracurricular needs of the student. The major events that the council organizes are the college freshers, the Sports carnival and the annual college fest (Lokrang). Besides that, the council organizes various seminars, community activities, and awareness programspertaining to student personality development, environmental awareness etc. throughout the year. It is the duty of the council to listen to the grievances of the students of the college and take appropriate action for the same. The council be it class teaching, academic activities, cultural activities, sports, or environmental issue work hard and coordinate with the various officers in charge of the committees of the institution.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is an alumni association that came into existence in this college on 12.09.2017 and provided a free membership to the students in order to motivate them to active participation in the Association. The alumni association started functioning and get registered on 08.10.2021. The college seeks alumni participation in the development of the institution to its best.Healthy relation between the staff and the alumni is the main course to attract them towards the college. The institute maintains a cosy relationship with the ex-students, their parents, community. In order to increase the member of the association the college has created a page for the alumni in social networking facilities like Facebook, and Twitter and alumni are actively networking using the Whats App facility and social media sites. In the present scenario, there is no

monetary contribution by the college alumni but they are
willing to contribute the valuable experience and expertise of
the alumni is shared with the current students of the
university. Hopefully, the association would play a significant
role in uplifting the college's quality.

The alumni meets are organized once a year. Alumni visit the
institution at their convenience throughout the year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college administration took decisions in such a way that
the vision and mission of the college realized.

- The College building comprises an office, classroom,
  laboratory and open stage area.
- Until 2016-17 we are offering only undergraduate
  programmes B.A., B.Sc. and B.Com. But from the academic
  year 2017-18 College is offering postgraduate programmes
  in M.A. Hindi and M.Sc. Chemistry. In the academic year
  2019-20 Hindi Department of college was recognized as a
  research Centre where 3 PhD students of Hindi are
  enrolled.
- The college library every year adding more books and it
  gets partially automated.
- The college has facilities like a Cycle stand, a Platform
  around tree, a bus stop, a Solar Panel of 05 KWP SPV
  power plant, a water RO, functional canteen for students

and teachers and many more things are in the pipeline.
- All the classes have green board and projector.
- To enhance the security of the college, the college is under CCTV surveillance.
- Every academic year college organizes sports and cultural fest.
- For the holistic development of students NSS and NCC units are in function.
- The college has a dedicated qualified faculty team that serves the regional youth by providing higher education and enabling them for job markets.
- Hostel for boys and girls.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Being a government college it is controlled by the Department of Higher education Chhattisgarh. The primary issue like finance, infrastructure and transfer-posting, sectioned of new posts, and the Department of Higher education handles the commencement of new courses or programmes. However, supervision of academic, co-curricular and extra-curricular activity carried out by the Principal with the help of the different committees. Moreover, operational autonomy is provided to the individual departments. The departments decide on the workload, lecture schedule, field trips and educational tours, books to be purchased for the library and procurement of departmental items. The various committees are made in charge of the implementation of action plans. The progress is monitored and corrective measures are taken. The different committee of the college and the IQAC includes members from the teaching staff, non-teaching staff and students. Every stakeholder of the college teaching, non-teaching staff, students and representative participates in decision-making. In staff council meeting every participating member is free to express his opinion.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college, from its inception following Perspective/Strategic plan it has:

- **To open PG courses in Botany, Political Science and UG courses in Geography and economics and a research centre in Chemistry subject.**
- **In the near future introduction of some more professional programs e.g Law, Biotechnology, Geology, Food technology and certificate/Diploma programs in Foreign Language courses (German, French) etc.**
- **To equip all the classes with ICT facilities and establishment of smart classrooms.**
- **Establishment of a fully automated library.**
- **To develop a fully Wi-Fi campus with advanced computer laboratories for students and faculty.**
- **Extension of the existing main building to start more UG and PG courses in future leading to an autonomous PG College. Currently, we are running a shortage of classrooms.**
- **Construction of seminar Hall, Boys and Girls Hostel and Flats for teaching and non-teaching staff.**
- **Upgradation of science laboratories and establishment of the language lab.**
- **To inculcate proper skills so that students get easily placed or become entrepreneurs.**
- **To make well-developed counselling cells, Placement cells and career guidance cells.**
- **Establishment of Incubation centre.**
- **To sensitize the students towards the environment, sanitation, wildlife and water conservation.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. ORGANOGRAM OF THE INSTITUTION PRINCIPAL, ACADEMIC STAFF, ADMINISTRATIVE STAFF, TECHNICAL STAFF, FACULTY HEAD, DATA ENTRY OPERATOR, ASSISTANT PROFESSOR, ASSISTANT GRADE -1, LAB TECHNICIAN, ASSISTANT GRADE -2 ,LAB ATTENDANT, OFFICE ASSISTANT

2. The principal of the college at the apex is entrusted with overall charge of the college like financial transactions (functioning as Drawing Disbursing officer), administrative, academic activities etc. The principal is assisted by Heads/coordinators of various departments, librarians, office staff and janbhagidhari-funded staff.

3. Recruitment Procedure: - Recruitment of teaching and non-teaching staff is done by the government through PSC and vyapam. Recruitment of guest lecturers is done by college administration on the basis of merit as norms prescribed by state governments. Moreover, recruitment of janbhagidari staff is carried out by Janbhagidari samiti.

4. Promotion:- There is a promotional procedure determined by the government

5. Service Rule: The service rules and promotion for the teaching and non-teaching staff as per the rules and regulation laid down by competent authorities like UGC (University Grants Commission) and theChhattisgarh government.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=Organogram
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has the following welfare measures for teaching and Non -teaching staff as per the Chhattisgarh government rules:

1. **There is a family benefit scheme for regular employees of the college in case of an accident or demise of the employee holding the post.**
2. **The Group insurance Scheme (GIS), CGGPF, GPF and NPS are for all employee who falls under its eligibility criteria.**
3. **Its employee can avail of the facility of partial withdrawal from their GPF accounts in case of urgent family needs like marriage purpose, education of children, construction of the house and medical emergencies.**

4. **There is medical reimbursement facility for its staff.**
5. **There is a festival advance scheme and grain advance scheme and washing allowance scheme for class fourth non-teaching staff.**
6. **Class fourth employee of the college getting clothing allowances.**
7. **Child care leave for female employees having children up to the age of 18 years.**
8. **A canteen facility is available inside the campus forthe refreshment of the students and staff.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File]()

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

4

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

All the regular teaching and non-teaching staff have to fill up and submit his/her C.R. (Confidential Report) every year. ThePrincipalscrutinizes the details of C.R., marks his opinion

and submits it to the Commissioner, Department of higher education(DHE)for further action. Moreover teaching staff of the college fills annually the prescribed API proforma which catches all the activities by the teacher and is also submitted to the Commissioner, DHE for performance appraisal. This proforma asks questions like the number of publications in research papers, books, seminars, conferences, number of teaching hours and related activities. Apart from that it is also expected for teachers to involve in the governance of the college to look after the examination-related duty, various committees, and co-curricular and extra-curricular activities as a convener. Teacher performance is also evaluated on the basis of their class result. On and off teachers also engaged in government-assigned activities like election duty, social awareness campaigns etc. All work should be filled up in API proforma what the teacher has done so far.

Annual feedback is collected from the students by IQAC committee of the college regarding the performance and conducts of the teacher. Their feedback is analyzed and appropriate action is taken.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

On the financial matter, the college is subservient to the rules of the government. The college only conducts external audits. A financial audit is mandatory and an account of the college wasaudited by the Account General of Chhattisgarh since the inception of the college i.e. period 08/2008 to 11/2018 on dated 13.03.2019. The account of Janbhagidari samiti (the corpus of money collected from every student who gets enrolled in the college) is audited annually by the chartered account. Janbhagidari Account Period from 01.07.2015-30.06.2018 audited by Chartered account dated 25.09.2018.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

4.54

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	[View File]()
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of receipts/funding for the institution are as follows:

- **Allotment from the state government.**
- **Development fees collected from the students (Janbhagidari fund).**

The allotment from the state government comprises salaries for staff and the development of college infrastructure (and other expenses) under a specific head for which purpose they are granted. In addition to this, there is a corpus of funds collected from the students who get admission to the college. This fund is also known as the Janbhagidari fund. This amount has been used for the miscellaneous needs of the college like strengthening of the science laboratory, Infrastructure for smart classes, library development, installation of Fire extinguishers and CCTV cameras, purchase of laptops, maintenance of washroom etc. Moreover, the college has a shortage of staff, therefore, the hiring of staff is done by

janbhagidari samiti and their salary is provided by janbhagidari fund.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC was established on 16.09.2017. The cell has the responsibility to monitor all activities going in the college. However, since the inception of the college, its various committees have been working for the quality enhancement of the college. These committees have been looking at various facets of the college viz. academic, extra-curricular, administrative, extension services and financial aspects under the guidance of IQAC. So IQAC's following Initiatives are taken:

- **Monitoring quality of the institutional processes.**
- **Implementing quality initiatives, including ICT facilities to improve the quality of teaching-learning.**
- **With full spirit implementing quality measures in line with the Vision and Mission of the institution.**
- **Regularly collects feedback from students for understanding their needs and improve the facility for better student-centric learning.**
- **The IQAC keeps in touch with all committees and monitors their functioning**

File Description	Documents
Paste link for additional information	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC cell comprises faculty members of different departments, students and respected citizens of this locality. The following examples of the college adopted to facilitate the teaching-learning process:

1. Use of technology along with conventional teaching.
2. Emphasis on fundamentals
3. Strengthen the infrastructure
4. Vibrant NCC and NSS Unit.
5. College recorded an increasing number of students year by year

1. Most students have tribal backgrounds and a significant number of parents are illiterate. Thus bringing them to mainstream only good education is the way. Thus the IQAC instruct the faculty member to encourage the students to use technology, an online study platform for their learning and competitive exam preparation.

2. Those students enrolled in this college have poor schooling. They have less command over English and subject fundamentals. In order to understand the class lecture they will have to know some basics. So on the recommendations of IQAC the faculty member provides the remedial class to students to build their fundamentals and understand the lecture at ease.

3. Expansion of infrastructure like Hostel for Boys and Girls, smart board, rich library, ICT enabled classroom, state of the art laboratory, Wi-Fi campus, and computers. Emphasis on renewal energy.

File Description	Documents
Paste link for additional information	http://www.govtcollegebalrampur.ac.in/index.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality	D. Any 1 of the above

audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	http://www.govtcollegebalrampur.ac.in/College.aspx?PageName=MINUTES
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is the basic concern of the college. Being a co-educational institute it has been following steps taken to strengthen gender-related affairs:

1. Safety and Security: The college has a high priority to provide safety and security to students and staff. In order to feel safe, the College constitute Anti-ragging committees, Committee against Sexual Harassment, and a Disciplinary committee to look gender related affairs and organize awareness program related to gender equality like woman empowerment and their problem and solution. Moreover, the college provides the girls common room, separate washrooms etc. The College has installed CC (Close Circuit) cameras at different places inside the campus to supervise the activities going inside the campus.

2. Counselling: The College has Counseling Committee and a woman empowerment committee. These committees provide counselling to students in the college. By organizing different gender-related programmes the students become more gender sensitive. Apart from gender issues if any other type of counselling needed for students such as

career-related, study-related, personal problem etc are provided by a faculty member

3. **Common Room Facilities:** There is a girl's common room available in the college with basic facilities where she can relax, play, discuss, and eat.

File Description	Documents
Annual gender sensitization action plan	http://www.govtcollegebalrampur.ac.in/Content/80_152_7.1.1%20-%201.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.govtcollegebalrampur.ac.in/Content/81_152_7.1.1%20-%202.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management: The greenery committee takes care of cleanliness and waste disposal. For solid waste disposal, many awareness and cleanliness drives have been carried out by NCC volunteers and NCC cadets on the campus and outside the campus like Hospitals, nearby villages and tourist places like Tatapani. All the college stakeholders get sensitized/trained regarding wet and dry waste. The college has provided a separate container(Green and Blue) for wet waste and dry waste. When the container gets filled the vermicompost was made from wet waste and utilized for plant and plantation drives.

Liquid waste management: The wastewater from ROs, and toilets are drained to the septic tank. The Liquid waste from the laboratory is collected in a container.

E-waste management-There is no system of e-waste management in the college. In fact e-waste produced by our college is nearly nil.

Biomedical Waste Management: This College does not generate Biomedical waste management.

Waste recycling system: We do not have a waste recycling system although the college makes the vermicompost based Biofertilizer

Hazardous chemicals and radioactive waste Management: Disposable chemicals from chemistry labs are stored in containers and handover to Municipal Corporation and the college does not generate radioactive waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for	**C. Any 2 of the above**

persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	[View File](#)
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To make students morally responsible with integrity, the colleges conducted numerous activities to promote tolerance and harmony towards cultural, regional, linguistic and socioeconomic issues. To develop a secular outlook, unity and belonging to the college among the staff and faculty, commemorative days are celebrated on the campus The college and its student staff celebrated the Fresher's party, teacher's day, farewell program, Sarswati pooja, Republic /Independence Day, Annual cultural and Sports fest, rally, oath, Plantation, Constitution day and remembering our beloved freedom fighter etc. Motivational lectures of eminent persons in their field are conducted for the holistic development of students and to make them responsible citizens of India. Following the constitution preamble, the college took every step to inculcate national values, communal harmony and national integration. Besides curricular and cultural activities, the college strengthens its infrastructure like a hostel, sports etc for the physical and comradeship development of students. Thus college provides an environment for cultural, regional, linguistic, and socioeconomic tolerance.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College organizes several programs from time to time to inculcate constitutional obligations, values, rights, duties and responsibilities. In this regard, College undergraduate programme has a compulsory paper on Environment Science and Post Graduate program has constitutionalism and Indian political system, Environment and Forest laws, Intellectual property, Human Rights and Environment Basics, Tribal studies, and Green Chemistry. So students are well-informed about the environment, climate change and nature. Besides this, The College celebrates Independence and Republic day every year with students and staff and citizens of the local area. The day reminded the importance of freedom and the constitution. On this day Parade and a patriotic song sung by NCC cadets and others to inspire and showcase the love for the motherland. Besides this surgical strike day, NCC day, and cleaning campaigning are organized by NCC cadets.NSS volunteers organized various drives in villages like Deaddication, cleaninessRoad safety awareness, SVEEP program, Institutional Treatment etc. Moreover, the college organizes a Blood donation camps, the Plantation of plant saplings and commemorates freedom fighters and great personalities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[http://www.govtcollegebalrampur.ac.in/Content/82_152_7.1.9%20Upload.pdf]()
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and	A. All of the above

conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Response:

Annually the College has organized activities relating to national festivals, birth/death anniversaries of great Indian personalities and students actively participated in Essay competitions, painting, rangoli, debates, quizzes etc based on their respective personalities. Some program related to the above as follows:

1. **Sadbhaavana Diwas (Late Rajiv Gandhi)**
2. **Teachers Day (Dr. Sarvepalli Radhakrishnan)**
3. **Gandhi Jayanti**
4. **Rashtriya Ekta Diwas (Sardar Vallabhbhai Patel)**
5. **Children Day (Pandit Jawahar Lal Nehru)**
6. **Constitution Day (Dr. Bhimrao Ranji ambedkar)**
7. **NationalYouth Day (Swami Vivekananda)**
8. **National energy Conservation Days**
9. **Hindi Day**
10. **Word Environment Day**
11. **Earth Day**

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   12.  Republic Day
   13.  Independence Day
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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The practice I: Planting of sapling

The college is located in Balrampur(C.G.). The hilly terrains of the Vindhyan range and Chhotanagpur plateau extended to a large part of the District. Once upon time, this hilly district has a thick forest area but now day's forest-covered area is dwindling. In order to increase forest cover area by sensitizing students and beautifying our surroundings. This practice benefits the large mass of living begins. The College staff and students plant the sampling in college premises annually during the rainy season. We are not only planting the sampling but taking care of them till they become independent.

Practices II: Health and Hygiene

Most students of this college belong to tribal families and belief in witchcraft, enchantment and illiterate. The students prima facie appear to be suffering from malnutrition and anaemic. The youth Red Cross society organizes health care programmes for the staff and students of the college. The college invited medical professionals from district hospitals to the college for free medical checkups as well as free medicines. Personal hygiene Dengue and Malaria awareness, HIV/AIDS Programme. Moreover, this district comes under malaria and Sickle cell prone regions.

File Description	Documents
Best practices in the Institutional website	http://www.govtcollegebalrampur.ac.in/Content/83_152_7.2.1%20Best%20Practice.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is motivated by the motto " SARVESHAM SHREYASE VIDYA " which means (Knowledge is Supreme)." "To provide quality higher education catering to the needs of society, on par with changing global trends". To realize the vision and mission of the college we are committed to providing quality education in this tribal region in diverse immerging fields and giving an appropriate platform for co-curricular and extracurricular activities. As the college strives for the opening of the new programs, this front department of higher education (DHE) allow offering PG program in Hindi and Chemistry subject and courses in History and Computer Sciences. The college administration lies in the hand of Principle but with the help of various committees/cell administrations taking the decision welfare of students and society. The college administration work enough for the infrastructure expansion despite the insufficient fund allocated by DHE. District administration helped the hand on and off for infrastructure expansion with the construction of a cycle stand, canteen, platform around trees, water RO, and flattening of terrain. Every year our library keeps add more books and now it become partially automated. Soon we will achieve full digitization of our library

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- **The faculty members will explore the possibility to take up sponsored research (ICSSR, DST, UGC, State government, and local industries) projects or get sponsored seminars**

and workshops.
- The college will use other multimedia and learning management software and online courses (MOOCs).
- To Start B.Voc. and skill-based, Add on programmes, focused on local needs, especially of tribal people and areas.
- The college will conduct a skill enhancement programme for teaching and Non-teaching staff for its own and other institutions.
- Students will get a practical orientation to the courses by integrating software such as TALLY, SPSS, MS Excel, GST and Income Tax.
- Strengthening the laboratory for science Programmes and computing infrastructure for teaching and research.
- Student support and services can be enhanced by providing proper hostel facilities, and Wi-Fi connectivity, offering value-added and skill-based courses and enriching the library with more books. Besides this increase, the title in the library takes the subscription of journals, and ebooks and make the library fully automated.
- The college will make effort towards water conservation through rainwater harvesting/career counselling, remedial coaching, development of soft skills etc provided to the students.
- Alumni Meet
- The College will address the need for sports and Physically handicapped infrastructure.